



**Virginia Aviation Board  
Meeting Minutes**

The Virginia Aviation Board conducted a meeting at 9:00 am, Wednesday, October 17, 2007, at the Wyndham Hotel Richmond, 4700 S. Laburnum, Avenue, Richmond, Virginia 23150.

**ATTENDEES**

<b>Roger L. Oberndorf, Chairman</b>	<b>Present</b>
<b>Richard C. Franklin, Jr.</b>	<b>Present</b>
<b>Bittle Porterfield</b>	<b>Present</b>
<b>Larry Omps</b>	<b>Present</b>
<b>Robert S. Dix</b>	<b>Present</b>
<b>William J. Kehoe</b>	<b>Present</b>
<b>Marianne M. Radcliff</b>	<b>Present</b>
<b>Alan L. Wagner</b>	<b>Present</b>

**OTHER ATTENDEES**

<b>Terry Page</b>	<b>FAA</b>
<b>John J. Beall Jr.</b>	<b>Counsel</b>
<b>Randall Burdette</b>	<b>Director, Department of Aviation</b>

DOAV Staff, Federal Government Representatives, Airport Managers and Sponsors, Consultants, Engineers, State Government Representatives, Business Owners, and City & County Representatives.

1. Call to Order ..... **Roger Oberndorf**  
**Chairman**
2. August minutes were approved with no changes.
3. Reports/Announcements:
  - a. DOAV Report..... **Randall Burdette**  
**DOAV**

**Mr. Burdette updated the board and attendees on the Department's activities and aviation across the Commonwealth. (PowerPoint presentation attached)**

  - b. FAA Report ..... **Terry Page**  
**FAA**

**Mr. Page wished everyone Happy New Year because FAA begins their fiscal new year 1 October for FY 08. He mentioned that they have a new employee in their office, Danielle Gilbert, Program Specialist, who will be working closely with DOAV staff and airport sponsors.**

Mr. Page briefed the attendees on AIP projects included in their fiscal year 2007 programs for the Commonwealth of Virginia. (See attachment)

c. VAOC Report.....Mark Courtney, VAOC President

Mr. Courtney stated that VAOC sponsors two signature workshops each year, in the spring and fall. They support the VAOC mission to promote continuing education with airport management. The VAOC Maintenance Workshop is being held this year on November 7-8 at Chesterfield County Airport. Mr. Courtney introduced Mr. Bill Kelly, who gave a brief summary of the workshop details.

4. Old Business:..... None

5. New Business:

a. Tentative Allocations from the Commonwealth

Airport Fund ..... Mike Swain  
DOAV

The Board approved the withdrawal of funds for New Market (\$268,000.00) and Winchester (\$6,651.80).

Funds available as of 10/17/2007

<u>Air Carrier/Reliever</u>	<u>General Aviation</u>
\$5,025,634.55	\$423,688.93

All Department recommendations were approved by the Board

6. Public Comments and Questions.....None

7. Board Member Comments and Reports

a. Mr. Franklin stated that Mr. Mark Denton, Marks Municipal, called to say that they have put all the pieces together for land acquisition, they have gotten the financing of that project, \$200,000.00 in local funds and will proceed as indicated to the Board.

b. The Chairman reminded the Board and attendees that we all need to be mindful of budgetary issues facing the Commonwealth, and we need to protect our aviation funds.

c. Mike Mills made the announcement that Bobbie Parker will be retiring after 38 years with the State on November 16, 2007. Dr. Wagner made a motion for a Resolution of Unanimous Support to Mrs. Parker from the Board. The motion was approved.

d. Mr. Kehoe commented that most of the time the dollars under CAF are under the Air Carrier Reliever category; he would like for us to look at the definition. His understanding is the definition is the FAA definition. Would we consider expanding that definition so that some of the larger GA airports might fall under a newly defined air carrier reliever status. He would like to see some study and discussion. Mr. Page stated he did not foresee any changes on their definition of Reliever Airport. DOAV will provide review the issue with Mr. Page and brief the Board.

8. The meeting was adjourned at 10:00am.