

February 17, 2011

**MEMORANDUM**

To: Airport Sponsors and Managers

From: Randall P Burdette, Director

Subject: **VAB Allocations for February 2011**

This memorandum will provide you with a summary of the actions regarding the allocation of Commonwealth Airport Funds for Fiscal Year 2011 that were taken by the Virginia Aviation Board (VAB) at its meeting on February 2011. For approved projects, the VAB tentative allocations were made contingent on sponsors certifying that local funds are available to support the cost of the proposed development.

The following projects were considered for funding by the Board, and action was taken as indicated:

<b>Airport</b>	<b>Project Description</b>	<b>VAB Action</b>	<b>Amount</b>
<b>Region 1 – Robert “Bob” S. Dix</b>			
Blue Ridge Regional	Land Acquisition Services - Negotiation Phase (77 acres) BRIDGE LOAN	Approved	\$35,357.00
	Box Hangar Site Preparation (Construction) - MISSED OPPORTUNITY	Approved	\$125,600.00
<b>Region 2 – Larry T. Omms</b>			
Front Royal-Warren County	Terminal Building Furniture - Replacement (Design/Construction)	Disapproved	
Shenandoah Valley Regional	Air Carrier Terminal Building Furniture	Approved	\$96,747.00
<b>Region 3 – Alex N. Vogel</b>			
	NO REQUESTS RECEIVED		
<b>Region 4 – Marianne M. Radcliff</b>			
	NO REQUESTS RECEIVED		
<b>Region 5 – John V. Mazza, Jr.</b>			
Brookneal-Campbell County	Fueling System (AVGAS) - Redesign/Rebid (Design)	Disapproved	
<b>Region 6 – Richard “Rick” C. Franklin, Jr.</b>			
	NO REQUESTS RECEIVED		
<b>Region 7 - Alan L. Wagner</b>			
Accomack County	Obstruction Survey and Supplemental EA - Phase 2	Approved	\$5,250.00
Hampton Roads Executive	Terminal Area Site Preparation (Construction) INCREASE	Approved	\$54,181.00

The VAB approved the staff recommendation for the following issues:

- Brookneal-Campbell County Airport: 120-day extension of a tentative allocation in the amount of \$102,832.00 that was awarded on August 20, 2010 for the Fueling System (Construction) project
- Hanover County Municipal Airport: withdrawal of a tentative allocation in the amount of \$84,696.40 that was awarded on January 20, 2008 for the Easement Acquisition Runway 34 & Obstruction Removal Runway 16-34 project

Sponsors with state funded projects (non-AIP projects) that were approved by the VAB need to submit an Airport Capital Project application to the Virginia Department of Aviation (DOAV) within 60 calendar days of the VAB meeting. DOAV will use the project application to prepare a grant agreement that will be offered to the sponsor for execution. Project related activities undertaken before a grant is executed will not be eligible for state reimbursement. No state reimbursements will be made until an executed grant agreement has been received by DOAV. Information on the application and grant process to be followed by all sponsors is provided in section 6.5 Agreement Process of DOAV's *Airport Program Manual*, available online at [www.doav.virginia.gov](http://www.doav.virginia.gov).

Tentative allocations for state funded projects that have not been put under grant within 60 calendar days may be withdrawn by the VAB.

Projects were disapproved due to either the lack of available state funding, incomplete technical elements of the request, or unmet eligibility criteria. Sponsors with projects that were disapproved should contact their assigned DOAV planner or engineer for assistance in resolving any outstanding issues. The funding requests and supporting documentation that were entered into Airport IQ for these projects have been returned to the Grant Requests module in Airport IQ. Sponsors should revise the request data as needed and submit the projects for the VAB meeting at which they want the request considered. Unfunded project requests will not be automatically resubmitted by the Airport IQ program or by DOAV.

Should you have any further questions, please contact Cliff Burnette, Director, Airport Services Division at 804-236-3632, extension 113 or [cliff.burnette@doav.virginia.gov](mailto:cliff.burnette@doav.virginia.gov).

c: Virginia Aviation Board  
Roger Bowling, Finance and Administrative Division  
Airport Services Division