



Commonwealth of Virginia
 Department of Aviation
 5702 Gulfstream Road
 Richmond, VA 23250-2422
 www.doav.virginia.gov

For DOAV Use Only
 DATE STAMP BELOW

Application for Public-use Airport License Renewal

Instructions

- Use this application for requests for license renewal for public-use heliports.
- Complete Parts 1 and 2.
- Provide payment of the **\$25.00 fee**, made payable to the **Treasurer of Virginia**.
- Mail the application, all supporting documents, and fee to the Airport Services Division of the Virginia Department of Aviation.

Part 1: Airport and Applicant Information

Name of Airport: _____

Name of Owner: _____

Address of Owner: _____

Name of Contact Person: _____

Phone for Contact Person: _____

Fax for Contact Person: _____

Email for Contact Person: _____

Parts 2: Applicant Certification

The undersigned submits this application to the Virginia Department of Aviation in accordance with *Code of Virginia* §5.1-7 and *Virginia Administrative Code*, Chapter 20 Regulations Governing the Licensing and Operation of Airports and Aircraft and Obstructions to Airspace in the Commonwealth of Virginia, Part III Airports and Landing Areas (24 VAC 5-20-120 et seq). The undersigned certifies that they are the owner or the authorized representative of the owner of the airport for which this license is being sought.

_____	_____
Signature of Owner or Authorized Representative	Title
_____	_____
Date	Phone

Part 3: Virginia Department of Aviation Action (agency use only)

Application received: _____

Renewal fee received: _____

License inspection conducted: _____

License issued or denied: _____