



Commonwealth of Virginia  
Department of Aviation  
5702 Gulfstream Road  
Richmond, VA 23250-2422  
www.doav.virginia.gov

For DOAV Use Only  
DATE STAMP BELOW

## Annual Certification of Financial Responsibility

### Instructions

- Complete Parts 1 through 3.
- Mail certification to the Airport Services Division of the Virginia Department of Aviation at the address above no later than January 31 of each year.

### Part 1: Airport Information

Name of Airport: \_\_\_\_\_  
Name of Sponsor: \_\_\_\_\_  
Name of Insurance Provider: \_\_\_\_\_  
Year of Certification: \_\_\_\_\_ to \_\_\_\_\_

### Part 2: Sponsor Certification

The undersigned hereby certifies that the above listed airport has been issued a bodily injury and property damage liability insurance policy in the amount of at least one million dollars by the aforementioned insurance company, which is properly licensed in the Commonwealth of Virginia to write such insurance. This certification is submitted pursuant to *Code of Virginia* §5.1-88.8 and 24 VAC 5-20-350 of the *Virginia Administrative Code*.

\_\_\_\_\_  
Original Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

### Part 3: Insurance Company Information

Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### Part 4: Virginia Department of Aviation Action (agency use only)

certification recorded: \_\_\_\_\_