



September 2016

Dear Prospective Scholarship Applicant,

Thank you for your interest in applying for the 2017 Kenneth R. Scott Scholarship sponsored by the Virginia Airport Operators Council (VAOC).

The scholarship you're seeking is named in honor of Ken and the many contributions he made to the advancement of airport management in the Commonwealth of Virginia. Mr. Scott's career spanned 39 years with the Norfolk Airport Authority; 37 of these years were as Executive Director. His positive influence and energy spans beyond the greater Hampton Roads region of Virginia as Ken was instrumental in forming the VAOC, an industry group providing support to all airport operators in Virginia. Ken was extremely passionate about aviation training and education as evidenced by his role as an Adjunct Faculty Member for Embry-Riddle Aeronautical University and serving on the Virginia Aviation and Space Education Forum (VASEF) Board of Directors. VAOC is honored that you're considering applying for the 2017 Kenneth R. Scott Scholarship in the amount of \$3,000.00.

Please visit the Virginia Department of Aviation's website to view the scholarship. In order for your application to be considered, you must be a Virginia high school senior, have at least a 3.50 unweighted GPA; be planning a career in the field of aviation, and must be enrolled or accepted into an aviation related program at an accredited college. It is also necessary for you to:

1. Complete the attached application.
2. Have your guidance counselor or other high school official sign all required certifications.
3. Attach an official copy of your current high school transcript and a copy of acceptance letters or other verification of enrollment or acceptance into a post-secondary institution.
4. Attach to the application a typed, double-spaced essay (350 word minimum/500 word maximum) on the subject: "Why I Wish to Pursue a Career in Aviation."
5. Attach recommendation letters (no more than three) and a typed (one-page maximum) sheet listing both school-related and extracurricular activities demonstrating accomplishments and leadership capabilities.
6. Mail all documents to: **VAOC Scholarship, c/o Virginia Department of Aviation, Attn: Betty Wilson, 5702 Gulfstream Road, Richmond, VA 23250-2422.**

The deadline for receipt of applications with all documentation is Friday, March 10, 2017. Applications will be evaluated as follows: 35% Scholarship (GPA), 30% Essay, 20% Accomplishments and Leadership and 15% demonstrated financial need for scholarship.

Thank you again for your interest in the Kenneth R. Scott Scholarship. Best wishes for continued success in your academic endeavors.

Sincerely yours,
The Virginia Airport Operators Council