

Have you ever considered enhancing your student's learning experience by integrating aviation into your teaching?

Have you had a great idea for a lesson plan or other class activity with an aviation-related theme that you felt would benefit your students but couldn't implement due to lack of funding?

The Virginia Department of Aviation's Teachers Grant Program may be able to assist you!

Guidelines:

1. A maximum of one grant per individual teacher and/or school per school year is allowed.
2. The total amount requested for each grant must not be more than \$250.00. There is a cap on total grant funding for each school year. Grant applications will be ranked and funded until this cap has been reached.
3. Funds must be used before the end of the school year in which they are approved.
4. The requirements listed must be met in order to apply and, once selected, to be reimbursed.



Virginia Department of Aviation

Return completed application form to:
Virginia Department of Aviation
Attn: Betty Wilson
5702 Gulfstream Road
Richmond, Virginia 23250-2422
Telephone: (804) 225-3783
FAX: (804) 236-3635
E-Mail: betty.wilson@doav.virginia.gov
www.doav.virginia.gov

Virginia Department
of Aviation



**Teachers Grant
Application**



**2015—2016
School Year**

Deadline for Application:
December 4, 2015



Requirements

1. Classroom teachers in grades K-12 are eligible to apply. Grants are available to teachers in any discipline provided that the lesson involves aviation.
2. Applications for the 2015/16 school year must be completed and postmarked no later than December 4, 2015. Applications will be evaluated and successful applicants will be notified in January.
3. Successful applicants must complete their program before the end of the year in which the grant is awarded.
4. Successful applicants must agree to submit a final report to the Virginia Department of Aviation at the completion of the program (not later than the end of the school year in which the grant is awarded). This report must include: a summary describing the results of the program, any lesson plans developed (at least one is required), how many students benefited from the program, a materials list with costs, and receipts for items purchased. This report must be received before the reimbursement will be made.
5. Lesson plans and program summaries may be published in Department of Aviation publications (with credit given).

If Selected:

I agree that before the end of the school year in which I receive this grant, I will complete the project described. I will provide a final report on the program to include all of the following:

- Copies of lesson plans developed (at least one is required) including Virginia SOL's met
- A summary of the results of the program (and suggested modifications for future use)
- Number of students who benefited from the program
- A shopping list of materials (and costs) for supplies
- Receipts for supplies purchased for the program

I understand that the Virginia Department of Aviation will reimburse only those amounts approved in the original grant and a reimbursement check will be prepared only upon receipt of the final report.

I will also need to turn in a completed W-9 form in order to get the reimbursement.

(Taxpayer identification number needed).

I further understand that the Virginia Department of Aviation may publish lesson plans and program summaries in their aviation education publications (with credit given).

Your Signature:

Virginia Department of Aviation 2015-2016 Teachers Grant Application

Name: _____

Team member's names (if applicable):

Mailing Address:

City/State/Zip Code:

Circle one: home address or work address

Telephone: () _____

Email: _____

School Name: _____

Grade: _____ Subject: _____

Amount requested: \$ _____

Attach the answers to the following questions:

- Describe your lesson idea - It must utilize some facet of aviation: (150-500 words).
- What learning outcomes are you looking for from this project?
- If funded, how do you propose to share this lesson with your colleagues?
- What will the grant money be used for? Describe and attach a proposed budget.